



Destinatario: Oficina Económica y Comercial de \_\_\_\_\_

**SELLO DEL REGISTRO DE ENTRADA:**

Secretaría de Estado de Comercio  
Dirección General de Comercio Internacional e Inversiones

**APPLICATION FOR A REPORT TO BE ISSUED BY THE DIRECTORATE-GENERAL FOR INTERNATIONAL TRADE AND INVESTMENTS FOR ENTREPRENEURS  
IN ACCORDANCE WITH THE SECTION ON INTERNATIONAL MOBILITY OF THE ACT 14/2013, OF 27 SEPTEMBER, OF SUPPORT TO ENTREPRENEURS AND THEIR INTERNATIONALIZATION**

PERSONAL DATA OF THE APPLICANT							
Name							
Surname							
Nationality		NIE		Passport Nr.			
Place of Birth		Date of Birth		Sex			
Address				Nr.		Floor	
State/Province		Country		Postal Code			
Email Address				Phone Nr.			

APPLICANT'S EDUCATION					
Level of Education	No Education <input type="checkbox"/>	Primary Education <input type="checkbox"/>	Secondary Education <input type="checkbox"/>	Vocational Training <input type="checkbox"/>	University Education <input type="checkbox"/>
Degree					

COMPANY DATA / ENTITY IN SPAIN						
Business Name						
Sector of Activity (CNAE)				C.I.F.		
Address				Nr.		Floor
Province		City		Postal Code		
Email Address				Phone Nr.		

DATA FOR NOTIFICATION PURPOSES						
Name and Surname				DNI/NIE/PASS		
Address in Spain				Nr.		Floor
Province		City		Postal Code		
Email Address				Phone Nr.		

PROJECT DESCRIPTION			
Project's name			
Economic Activity			Destination
Initial Investment	Job creation		
Technological Innovation			

COMMENTS



Secretaría de Estado de Comercio  
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**DATA STATEMENT**

I declare, under my responsibility, that all the data provided in this application are true and I give my consent for their verification and the request of any other data that may be necessary

In \_\_\_\_\_, \_\_\_\_\_ 20\_\_

SIGNATURE

The personal data collected by the Ministry of Industry, Trade and Tourism are treated confidentially in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation) and Organic Law 3/2018 of 5 December on the Protection of Personal Data and Guarantee of Digital Rights. The data collected in this application form will be included in computer files for processing for statistical, administrative or economic purposes.

Any person has the right to obtain confirmation of the processing of their personal data by the Ministry of Industry, Trade and Tourism.

The data subject may exercise his/her rights of access, rectification, erasure and portability of his/her data, of limitation and opposition to the processing thereof, as well as the right not to be subject to decisions based solely on the automated processing of his/her data, where applicable, before the Ministry of Industry, Trade and Tourism, through the postal address Paseo de la Castellana 160 - 28071 - Madrid, or at the e-mail address [dpd@mincotur.es](mailto:dpd@mincotur.es).

The data subject may exercise his/her right to lodge a complaint with the Spanish Data Protection Agency, at the postal address C/ Jorge Juan 6, 28001 Madrid, via the link <https://sedeagpd.gob.es/sede-electronica-web/vistas/infoSede/tramitesCiudadano.jsf>. Prior to submitting such a complaint, you may contact the Data Protection Delegate, in accordance with article 37.1 of Organic Law 3/2018.



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**ANEX: REQUIRED DOCUMENTS FOR THE ISSUING OF A REPORT FOR ENTREPRENEURS IN ACCORDANCE WITH THE SECTION ON INTERNATIONAL MOBILITY OF THE ACT 14/2013, OF 27 SEPTEMBER, OF SUPPORT TO ENTREPRENEURS AND THEIR INTERNATIONALIZATION**

1. Application Form
2. Copy of Identity Card or Passport
3. If the application is submitted by any person different from the applicant, a supporting document needs to be attached, in which the applicant authorizes the representative to submit all the documents in his/her name, together with the Identity Card of the representative
4. **Professional profile of the applicant**, education and previous professional experience as well as his/her role in the project. If there are multiple associate partners involved in the project, the implication of each of them, including the ones who are not applying for a visa or authorization, will be taken into consideration.
5. **Business plan**, with at least, the following information:
  - a. Project Description: Business activity to be developed, starting date, location, planned business legal form, potential economic impact of the investment, description of estimated number of jobs to be created as well as their duties and qualifications, planned promotion activities and sales strategy.
  - b. Description of product or service: the description will be properly detailed and will include the innovative aspects.
  - c. Market Analysis: expected evolution of the market, existing competitors, potential consumer assessment, and supply and demand assessment.
  - d. Finances: required investment, financial resources and financial plan.
6. **Added value for the Spanish economy**, innovation and investment opportunities.